

2004 STATE EMPLOYEE'S FOOD DRIVE

October 20, 2004

Dear Coordinator:

Thank you for your commitment to the 2004 State Employees' Food Drive. Through the efforts of State employees, the Food Drive was recognized as one of the largest in the Sacramento Metropolitan area in 2003.

The California Department of Food and Agriculture is the Statewide Coordinator for this year's State Employees' Food Drive. This year's slogan is "Feeding More in 2004". The official designated period of the drive is November 15 through December 17, 2004 for both food products and cash donations.

Our goal is to achieve an increase in contributions of 5% of the total weights contributed last year. We need the help of all State employees to accomplish this goal. We challenge each and every employee to participate. By achieving this goal, the increase of donations will directly benefit more families, seniors, and children than ever before.

If you have any questions or need additional information regarding this matter, please contact Andrea Eddy or myself at (916) 654-1020 or by e-mail at aeddy@cdfa.ca.gov. Thank you for your time and effort!

Sincerely,

Karen Johnson

2004 Statewide Coordinator